



Data Collection Survey of Volunteer, Youth, Charitable and Community Service Programs

Committee: _____ Date: _____

- (A) Program: _____
- (B) Number of Participants: _____
- (C) Number of Elks: _____
- (D) Number of Helpers _____
- (E) Total Elk Hours _____
- (F) Total Helper Hours _____
- (G) Elk Miles _____
- (H) Helper Miles _____
- (I) Non-Cash Contributions _____
- (J) Cash Donations _____

- Column (A) Describe Program.
- Columns (B) thru (D) Count individuals – not couples, teams, or groups.
- Columns (E) and (F) Indicate total hours – If 6 Elks worked 6 hours (6 X 6 = 36 total hours)
- Columns (G) and (H) Mileage traveled in preparation for an event itself.
(Number of people times round trip miles)
- Column (I) Cash value of contributions including hall donations, food, band, clothing, bingo, parties, gifts, eyeglasses – Do not include hours or mileage.
- Column (J) Actual cash, checks, money orders or purchase value of savings bonds donated.

Submitted by: _____

Must be completed and returned to the Secretary by the meeting following the program.